



STD-03215 Ph-253267/9800043510
Nahata Jogendranath Mondal Smriti Mahavidyalaya
P.O.- Nahata, North 24 Parganas, PIN-743290
Affiliated to West Bengal State University
E-mail: info.nahatajnmsm@gmail.com
Website: www.nahatajnmsm.ac.in
ESTD: 1985



ISO 9001:2015 and ISO 14001:2015 Certified Institute



5.1.4 The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

File Description (DVV) : Supporting Document (if any)

Table of Contents

Contents	Page No.
Minutes of Internal Complaints Committee (ICC)	2-9
Minutes of Anti-Ragging Committee	10-23
Minutes of Grievance Redressal Cell	24-38

Description : Internal Complaints Committee (ICC)

	S.T.D.- 03215 253267 NAHATA JOGENDRA NATH MONDAL SMRITI MAHAVIDYALAYA P.O. Nahata, P.s.- Gopalnagar, Dist. North 24 Parganas. PIN- 743290 ESTD- 1985	
From : Principal/ Secretary/ Administrator/ President/ Teacher- In- Charge	Website:- www.nahatajmsm.com ::: Email:- info.nahatajmsm@gmail.com	

Ref. No.....

Date 27/05/2023

INTERNAL COMPLAINT COMMITTEE

SL.	NAME	DESIGNATION	POSITION
1	Smt. Sriparna Datta	Associate Professor	Chairperson
2	Smt. Shrabanti Sarkar	Assistant Professor	Faculty Member
3	Dr. Chumki Ghosh	Assistant Professor	Faculty Member
4	Sri. Pradip Sarkar	NTS	Member
5	Sri. Tapanangshu Sarkar	NTS	Member
6	Sri. Palasendu Ray	Director, Lighthouse Society	External Member

P. Biswas 27/05/23
SIGNATURE OF THE PRINCIPAL
DR. PAPUN BISWAS
PRINCIPAL
NAHATA J.N.M.S, MAHAVIDYALAY
NAHATA, NORTH 24 PGS. W.B.

Minutes of Internal Complaints Committee (ICC)

Description:1

Meeting of ICC, Notice, Resolution and Action Taken

এস. জি. এস. ওয়াই / এস.এইচ.জি।

মিটিং-এর নোটিশ

গ্রাম উন্নয়ন কমিটি
ক্রাব / সমিতি

ক্রমিক সংখ্যা _____ তারিখ _____

মহাশয় / মহাশয়ী, _____
আপায়ে, _____

বার _____, _____, _____
সাল, বেলা _____ টার সময় সমিতির/ক্রাবের/
লাইব্রেরীর অফিস গৃহে অত্র সমিতির/ক্রাবের/লাইব্রেরীর কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে
ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যিকীয়।

Ref. No. - 1/2020-21
Date: 26th March 2021

Notice

A meeting of Internal Complaints Committee (ICC) will be held on 6th April, 2021 at 2:00 pm on Google Meet platform on the following agenda.

Agenda

1. To discuss the role and function of Internal Complaints Committee
2. To discuss the process of lodging complain with Internal Complaints Committee
3. Miscellaneous

[Signature]
Presiding Officer
Internal Complaints Committee

Minutes of Meeting
Internal Complaints Committee
Dated: 6th April 2021

All members of the Internal Complaints Committee discuss the given agenda and the following resolutions were taken unanimously by the members present:

Principal
Smt. Sriparna Datta, Presiding Officer
Dr. Chumki Ghosh
Sri Pradip Sarkar
Sri Tapanangshu Sarkar
Sri Palasendu Ray

Agenda- 1

ICC is formed by UGC and Bishakha Commission guidelines on 16th March 21 to create a safe and secure teaching learning environment for the girls in the institution. Principal Sir is requested to circulate the role and functions of the ICC among all students.

[Signature]
Principal
Nahata J.N.M.S. Mahavidyalaya
Nahata, North 24 Parganas.

Agenda- 2

The Principal Sir is requested to circulate the process of lodging complaint with the ICC among the students. The contact number and email id of ICC Presiding Officer is to be displayed in the college notice board.

There being no other issue to be discussed the meeting ended with vote of thanks to the Chair.

Action taken

1. The role and functions of Internal Complaints Committee have been circulated among all students.
2. The process of lodging complaint, the contact number and email id of ICC Presiding Officer have been displayed in the college notice board.

[Signature]
Principal
Nahata J.N.M.S. Mahavidyalaya
Nahata, North 24 Parganas.

Description:4

Meeting of ICC, Notice, Resolution and Action Taken

এস. জি. এস. ওয়াই /
এস.এইচ.সি।

মিটিং-এর নোটিশ

গ্রাম উন্নয়ন পরিষদ
ক্লাব / সমিতি

ক্রমিক সংখ্যা _____ তারিখ _____

মহোদয় / মহোদয়া
আগামী _____ তারিখ _____ সাল, বেলা _____ টার সময়ে সমিতির/ক্লাবের/
লাইসেন্সের অধিনস্থ পুঁজে অত্র সমিতি/ক্লাবের/লাইসেন্সের কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে
ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যিকীয়।

তারিখ _____ সম্পাদকের স্বাক্ষর _____


Ref. No. - 1/2022-23
Date: 6th July 2022

Notice

A meeting of Internal Complaints Committee (ICC) will be held on 13th July, 2022 at 3:00 pm at the Principal's Room on the following agenda.

Agenda

1. To discuss about Conducting 30 hours Certificate Course on Gender issue
2. Miscellaneous


Presiding Officer
Internal Complaints Committee

Minutes of Meeting
Internal Complaints Committee
Dated: 13th July 2022

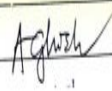
All members of the Internal Complaints Committee discuss the given agenda and the following resolutions were taken unanimously by the members present:

Principal
Smt. Sriparna Datta, Presiding Officer
Dr. Chumki Ghosh
Sri Pradip Sarkar
Sri Tapanangshu Sarkar
Sri Palasendu Ray

Agenda- 1
30 hours Certificate Course on Gender issue will be conducted by different departments in association with IQAC.
There being no other issue to be discussed the meeting ended with vote of thanks to the Chair.


Action taken

Department on Political Science and Sociology have conducted 30 hours Certificate Course on Gender issue in association with IQAC.



Description:5

Meeting of ICC, Notice, Resolution and Action Taken

এস. বি. এস. ওয়াই / এস. এইচ. বি.	মিটিং-এর নোটিশ	গ্রাম উন্নয়ন কমিটি ক্লাব / সমিতি
ক্রমিক সংখ্যা _____		তারিখ _____
মহাপত্র / মহাপত্র অংশীদার _____	সংখ্যা _____	সাল, বেলা _____
লাইসেন্সের অধীনে অত্র সমিতির/ক্লাবের/লাইসেন্সের কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আশনার উপস্থিতি আবশ্যকীয়।		
অধিবেশন		সম্পাদকের স্বাক্ষর
আলোচ্য বিষয়		
Ref. No. - 2/2022-23 Date: 15 th November 2022		
Notice		
A meeting of Internal Complaints Committee (ICC) will be held on 22 nd November, 2022 at 3:00 pm at the Principal's Room on the following agenda.		
Agenda		
1. To discuss about about Health and Hygiene programme 2. To discuss programme on Women Trafficking 3. Miscellaneous		
 Presiding Officer Internal Complaints Committee		

Minutes of Meeting Internal Complaints Committee Dated: 22nd November 2022
All members of the Internal Complaints Committee discuss the given agenda and the following resolutions were taken unanimously by the members present:
Principal Smt. Sriparna Datta, Presiding Officer Dr. Chumki Ghosh Sri Pradip Sarkar Sri Tapanangshu Sarkar Sri Palasendu Ray
Agenda- 1 One Day Workshop on 'Women Health Hygiene' will be held on 2 nd December 2022 conducted by the CSCT Welfare Association (NGO) in collaboration with Women Cell and IQAC.

Agenda- 2 Programme on 'Women Trafficking: The Modern Slavery' will be held on 15 th December 2022 conducted by ICC and Women's Cell in association with IQAC.
There being no other issue to be discussed the meeting ended with vote of thanks to the Chair.
Action taken 1. One Day Workshop on 'Women Health Hygiene' was held on 2 nd December 2022 conducted by the CSCT Welfare Association (NGO) in collaboration with Women Cell and IQAC. 2. Programme on 'Women Trafficking: The Modern Slavery' was held on 15 th December 2022 conducted by ICC and Women's Cell in association with IQAC.

Description:6

Meeting of ICC, Notice, Resolution and Action Taken

এস. বি. এস. ডায়াই / এস.এইচ.বি।	মিটিং-এর নোটিশ	গ্রাম উন্নয়ন কমিটি / ক্লাব / সমিতি
ক্রমিক সংখ্যা _____		তারিখ _____
মহাশয় / মহাশয়া _____		তারিখ _____
আপনার _____		সাল, বেলা _____
লাইসেন্সের অধিনস্থ পুঁজি অত্র সমিতির/ক্লাবের/লাইসেন্সের কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন হিসেবে ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যিকীয়।		
তারিখ _____		সম্পাদকের স্বাক্ষর _____
আলোচ্য বিষয়		
Ref. No. - 3/2022-23		
Date: 22 nd February 2023		
Notice		
A meeting of Internal Complaints Committee (ICC) will be held on 2 nd March, 2023 at 3:00 pm at the Principal's Room on the following agenda.		
Agenda		
1. Observation of Women's Day		
2. Miscellaneous		
Presiding Officer Internal Complaints Committee		

Minutes of Meeting
Internal Complaints Committee
Dated: 2nd March 2023
All members of the Internal Complaints Committee discuss the given agenda and the following resolutions were taken unanimously by the members present:
Principal
Smt. Sriparna Datta, Presiding Officer
Dr. Chumki Ghosh
Sri Pradip Sarkar
Sri Tapanangshu Sarkar
Sri Palasendu Ray
Agenda- 1
Women's Day will be observed on 8 th March 2023 conducted by ICC in association with IQAC.
There being no other issue to be discussed the meeting ended with vote of thanks to the Chair.
Action taken
Women's Day was observed on 8 th March 2023 conducted by ICC in association with IQAC.

Description:7

Meeting of ICC, Notice, Resolution and Action Taken


এস. বি. এস. ওয়াই / এস.এইচ.বি।	মিটিং-এর নোটিশ	গ্রাম উন্নয়ন কমিটি / ক্রম / সমিতি
ক্রমিক সংখ্যা _____		তারিখ _____
মহাশয় / মহাশয় আপাঙ্গী _____	বার _____	সাল, বেলা _____
সাহিত্যিক অফিস থেকে অত্র সমিতির/ক্রমের/লাইসেন্সের কার্যকারী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যকীয়।		
তারিখ _____		সম্পাদকের স্বাক্ষর _____
Ref. No. - 4/2022-23 Date: 21 st March 2023		
Notice		
A meeting of Internal Complaints Committee (ICC) will be held on 28 th March, 2023 at 3:00 pm at the Principal's Room on the following agenda.		
Agenda		
1. To discuss about skill development programme for girls 2. To discuss about one day workshop on Women Entrepreneurship 3. Miscellaneous		
Presiding Officer Internal Complaints Committee		

Minutes of Meeting Internal Complaints Committee Dated: 28th March 2023
All members of the Internal Complaints Committee discuss the given agenda and the following resolutions were taken unanimously by the members present:
Principal Smt. Sriparna Datta, Presiding Officer Dr. Chumki Ghosh Sri Pradip Sarkar Sri Tapanangshu Sarkar Sri Palasendu Ray
Agenda- 1 Programme on Skill Development for girls will be held on 10 th April 2023 conducted by department of Physical Education and NCC Cell in association with IQAC.


রেজল্যুশন / Resolution Adopted
Agenda- 2 One day workshop on 'Handicraft Making' for girls will be held on 15 th May 2022 conducted by EYECON in association with IQAC. There being no other issue to be discussed the meeting ended with vote of thanks to the Chair.
Action taken 1. Programme on Skill Development for girls was held on 10 th April 2023 conducted by department of Physical Education and NCC Cell in association with IQAC. 2. One day workshop on 'Handicraft Making' for girls was held on 15 th May 2022 conducted by EYECON in association with IQAC.

Des
crip
tion
:
Ant
i-
Rag
gin
g
Cell

S.T.D.- 03215 253267



NAHATA JOGENDRA NATH MONDAL SMRITI MAHAVIDYALAYA
P.O. Nahata, P.s.- Gopalnagar, Dist. North 24 Parganas.
PIN- 743290
ESTD- 1985



From :
Principal/ Secretary/ Administrator/
President/ Teacher- In- Charge

Website:- www.nahatajnmsm.com ::: Email:- info.nahatajnmsm@gmail.com

Ref. No. Date 24/03/23

Anti Ragging Cell

SL	NAME	DESIGNATION	POSITION
1	SRI BISWAJIT MONDAL	ASSO. PROF	CO-ORDINATOR
2	SMT KAJAL SUTRADHAR	TR OF GB	MEMBER
3	SMT SHRABANTI SARKAR	ASSIST PROF	MEMBER
4	SRI SAMIRAN SARKAR	NTR OF GB	MEMBER
5	SRI NILAYEDU MAITI	SACT	MEMBER
6	SRI JAYDEV GHOSH	SACT	MEMBER
7	SRI PUSHPA BISWAS	NTS	MEMBER
8	SRI JAYANTA BISWAS	CASUAL NTS	MEMBER
9	SRI BISWAJIT BISWAS	CASUAL NTS	MEMBER
10	SRI SUMANTA MUKHERJEE	CASUAL NTS	MEMBER

Prasun Biswas 24/3/23
SIGNATURE OF THE SECRETARY(G.B.)

DR. PRASUN BISWAS
Teacher-in-charge
Nahata J.N.M.S. Mahavidyalaya
Nahata, North 24 Pgs., W.B.

Ata Ranie Sarkar
SIGNATURE OF THE PRESIDENT(G.B.)

President
Governing Body
Nahata J.N.M.S. Mahavidyalaya

Description: Anti-Ragging Cell, Notice, Resolution and Action Taken (1)

এস. জি. এস. ওয়াই /
এস. এইচ. জি।

মিটিং-এর নোটিশ

গ্রাম উন্নয়ন কমিটি /
ক্লাব / সমিতি

তারিখ 3.10.23

ক্রমিক সংখ্যা NJNMSM-03

মহাশয় / মহাশয়া,
আগামী Tuesday বার 2023 সাল, বেলা 2:30 টার সময় সমিতির/ক্লাবের/
লাইব্রেরীর অফিস গৃহে অত্র সমিতির/ক্লাবের/লাইব্রেরীর কার্যকারী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে
ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যকীয়।

সম্পাদকের স্বাক্ষর

তারিখ

আলচা বিষয়

1. An emergent meeting of the
Anti Ragging Cell has been called
on 09.10.23, Monday at 2:30 pm at
the Principal's Room. with the
following agenda:

1. Formation of the SG/RC
Committee

2. Formation of Squad of
Anti Ragging Committee

3. Misc.

NSP

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং/ Meeting No.	NJNMSM-23	উপস্থিত সভাগণের নাম	স্থান / Place	Principals/Officer
তারিখ/Date	9/10/2023	NAME OF MEMBERS PRESENT	সময়/Time	2.20
সি 1		সি 11	সি 21	
সি 2	Prasanna Biswas	সি 12	সি 22	
সি 3	Dr	সি 13	সি 23	
সি 4	Samanta	সি 14	সি 24	
সি 5	Jyoti Ghosh	সি 15	সি 25	
সি 6	Kajal Indradhar	সি 16	সি 26	
সি 7		সি 17	সি 27	
সি 8		সি 18	সি 28	
সি 9		সি 19	সি 29	
সি 10	PUSPA BISWAS (SINHA)	সি 20	সি 30	

নং/No.	রেজল্যুশন/Resolution Adopted
1.	It has been unanimously decided that the following teachers will be members of the SBL committee.
	1. Prof Binrajit Mondal (Ambudpersonhod Teacher's Representative)
	2. Prof Kajal Indradhar (GB member)
	3. Dr Prasanna Biswas (Teacher representative)
	4. Nilayanda Haite (Teacher representative)
	5. Tapaswathi Sarker (NTS representative)
2.	It has been unanimously decided that the following persons will be members of the Anti-lagging Team:
	1. Principal
	2. IDAC Coordinator
	3. Ambudperson
	4. Nilayanda Haite
	5. Chandra Biswas
	6. Subanti Sarker
	7. Dr Kekali Ghoshnick
	8. Ghanu Debbar (NSA)
	9. Sumanti Mukherjee
	10. Tapaswathi Sarker

নং/No.

রেজল্যুশন/Resolution Adopted

Students' Representative

1. Kinshon Gopal Ghosh
2. Tapati Binn
3. Subashree Sarkar

Action Taken

1. Anti-Ragging Placards have been displayed in some common places of the college mentioning contact numbers of all the members, co-ordinator and Principal.
2. The Toll-free number for reporting incidents of Ragging declared by the State Government has been displayed in prominent places in the College Campus.

Description: Anti-Ragging Cell, Notice, Resolution and Action Taken (2)

এস. জি. এস. ওয়াই /
এস.এইচ.জি।

গ্রাম উন্নয়ন কমিটি
ক্রাব / সমিতি

ক্রমিক সংখ্যা NJNMSM-02

তারিখ 21.8.23

মহাশয় / মহাশয়া,
আগামী Monday বার 2023 সাল, বেলা 2:30 টার সময় সমিতির/ক্রাবের/
লাইব্রেরীর অফিস গৃহে অত্র সমিতির/ক্রাবের/লাইব্রেরীর কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন বসিবে
ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যিকীয়।

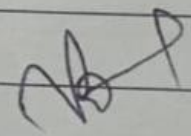
তারিখ	সম্পাদকের স্বাক্ষর
আলচ্য বিষয়	
An emergent meeting of the Anti-Ragging Cell has been called at 2:30 pm at Principal's Room on 28.08.2023, Monday to discuss the following agenda	
i) Selection of the Ombudsman ii) Misc.	
NSP	

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং/ Meeting No.	০২১৩৩০০	উপস্থিত সভ্যগণের নাম	স্থান / Place	Principal's Room
তারিখ/Date	২৩/১১/২০২৩	NAME OF MEMBERS PRESENT	সময়/Time	২:৩০ pm
১। 1 P. Divyansu	১১। 11 Jyoti Ghosh	২১। 21		
২। 2 Pranam Dey	১২। 12 PUSPA BISWAS (Sikder)	২২। 22		
৩। 3 Nitayendu Math	১৩। 13 Kajal Sutaradhar	২৩। 23		
৪। 4 Sanjibhan Sarkar	১৪। 14 Biswajit Mondal	২৪। 24		
৫। 5 Biplob Das	১৫। 15	২৫। 25		
৬। 6 B.P.	১৬। 16	২৬। 26		
৭। 7 PUSPA BISWAS (Sikder)	১৭। 17	২৭। 27		
৮। 8 Kakali Ghosh	১৮। 18	২৮। 28		
৯। 9 Sanjibhan Sarkar	১৯। 19 Sumanta Mukherjee	২৯। 29		
১০। 10 Riya Chakrabarty	২০। 20	৩০। 30		

নং/No.	রেজল্যুশন/Resolution Adopted
1.	It has been unanimously decided that Prof. Biswajit Mondal will be the Ombudsman.
	Action Taken
1.	Posters with Anti-Ragging Message has been to posted in various places in the College campus like Students' Union Room in front of Ladies' Common Room and Principal's Room and College Notice Board.

Description: Anti-Ragging Cell, Notice, Resolution (3)

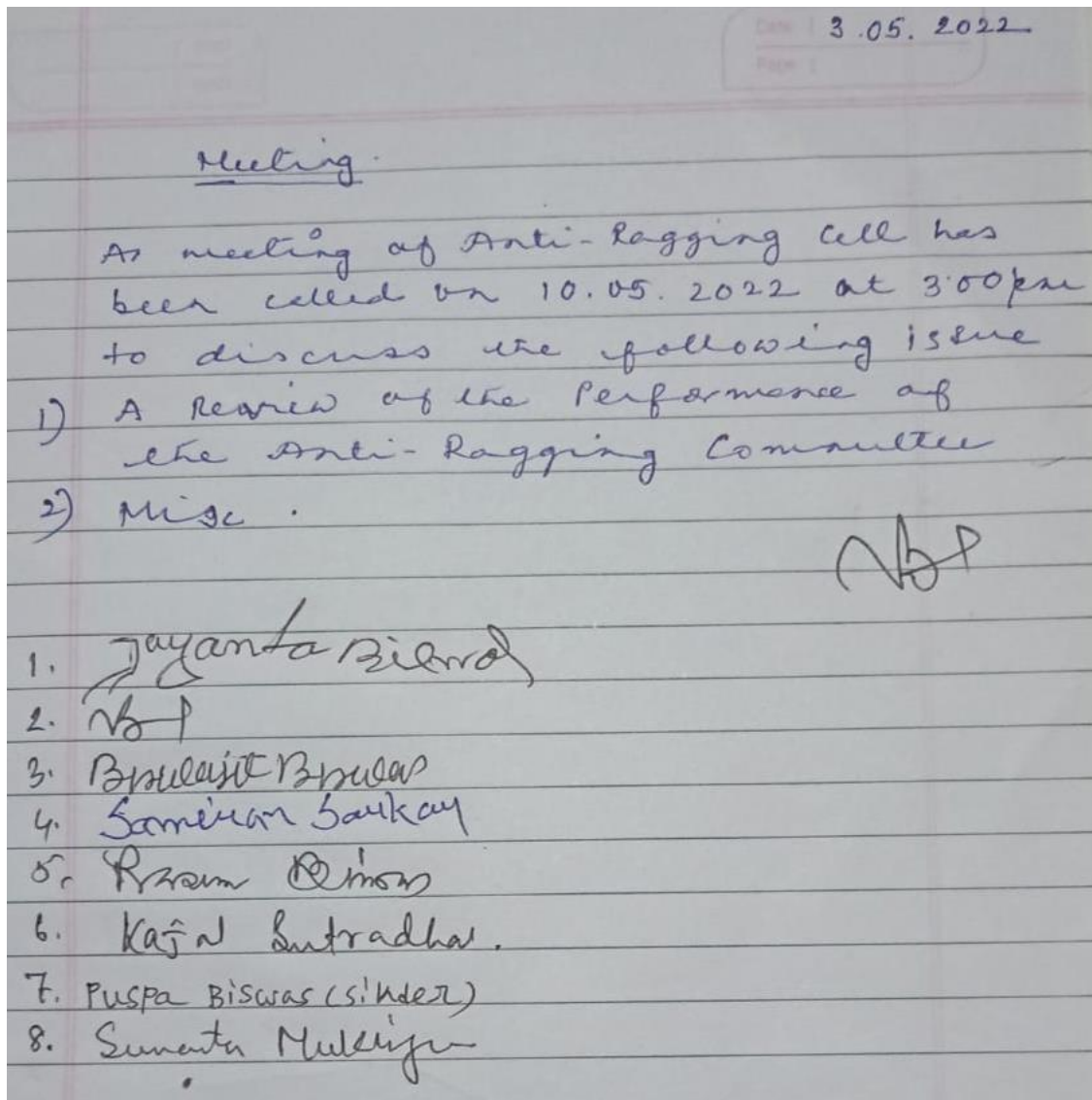
এস. জি. এস. ওয়াই / এস.এইচ.জি।	মিটিং-এর নোটিশ	গ্রাম উন্নয়ন কমিটি ক্লাব / সমিতি
ক্রমিক সংখ্যা <u>NJNMSM-01</u>		তারিখ <u>17.08.2023</u>
মহাশয় / মহাশয়া, আগামী <u>Friday</u> বার <u>2023</u> সাল, বেলা <u>2:30pm</u> টার সময় সমিতির/ক্লাবের/ লাইব্রেরীর অফিস গৃহে অত্র সমিতির/ক্লাবের/লাইব্রেরীর কার্যকরী সমিতির একটি সাধারণ/বিশেষ সভার অধিবেশন করিবে ও নিম্নলিখিত বিষয় সম্বন্ধে আলোচনা করা হইবে। আপনার উপস্থিতি আবশ্যিকীয়।		
তারিখ		সম্পাদকের স্বাক্ষর
	আলচ্য বিষয়	
	An emergent meeting of Anti-Ragging Committee has been called on next Monday ^{Friday} , 17.08.2023. At 2:30 at the Principal's Room with the following agenda 1. Reforming the Anti-Ragging Cell 2. Misc.	
		

মিটিং রেজল্যুশন বহি
MEETING RESOLUTION BOOK

মিটিং নং/ Meeting No.	তারিখ/Date	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময়/Time
NSNMSM-01	২৬/১১/২০২৩		Prinapda's Rau	২:৩০pm
১। 1		১১। 11		২১। 21
২। 2	No P	১২। 12		২২। 22
৩। 3	Kajal Sutradhar	১৩। 13		২৩। 23
৪। 4	Nilayendu Maity	১৪। 14		২৪। 24
৫। 5	Jaydev Ghosh	১৫। 15		২৫। 25
৬। 6		১৬। 16		২৬। 26
৭। 7		১৭। 17		২৭। 27
৮। 8	Sumantra Mukherjee	১৮। 18		২৮। 28
৯। 9	Pratikshit Ghosh	১৯। 19		২৯। 29
১০। 10	PUSPA BISWAS(Sikder)	২০। 20		৩০। 30

নং/No.	রেজল্যুশন/Resolution Adopted
1.	It has been unanimously decided that the new Anti-ragging cell will consist of the following members:
2.	It has been unanimously decided that the Anti-ragging cell will conduct various awareness programmes.

Description: Anti-Ragging Cell, Notice, Resolution (4)



মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং-এর ক্রমিক সংখ্যা / Serial No. of Meeting :

মিটিং এর তারিখ / Date of Meeting : 10.5.22

মিটিং এর স্থান / Venue of Meeting :

মিটিং এর সময় / Time of Meeting : 3:00 pm

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	৯/৯	Jayantiaziem	১৭/১৭
২/২	১০/১০	Khanow	১৮/১৮
৩/৩	১১/১১		১৯/১৯
৪/৪	১২/১২	Bismillah Basmala	২০/২০
৫/৫	১৩/১৩	Samiyar Sukay	২১/২১
৬/৬	১৪/১৪	From Binno	২২/২২
৭/৭	১৫/১৫	Duspa Biswar (S) Kdezba	২৩/২৩
৮/৮	১৬/১৬	Sunato Muderger	২৪/২৪

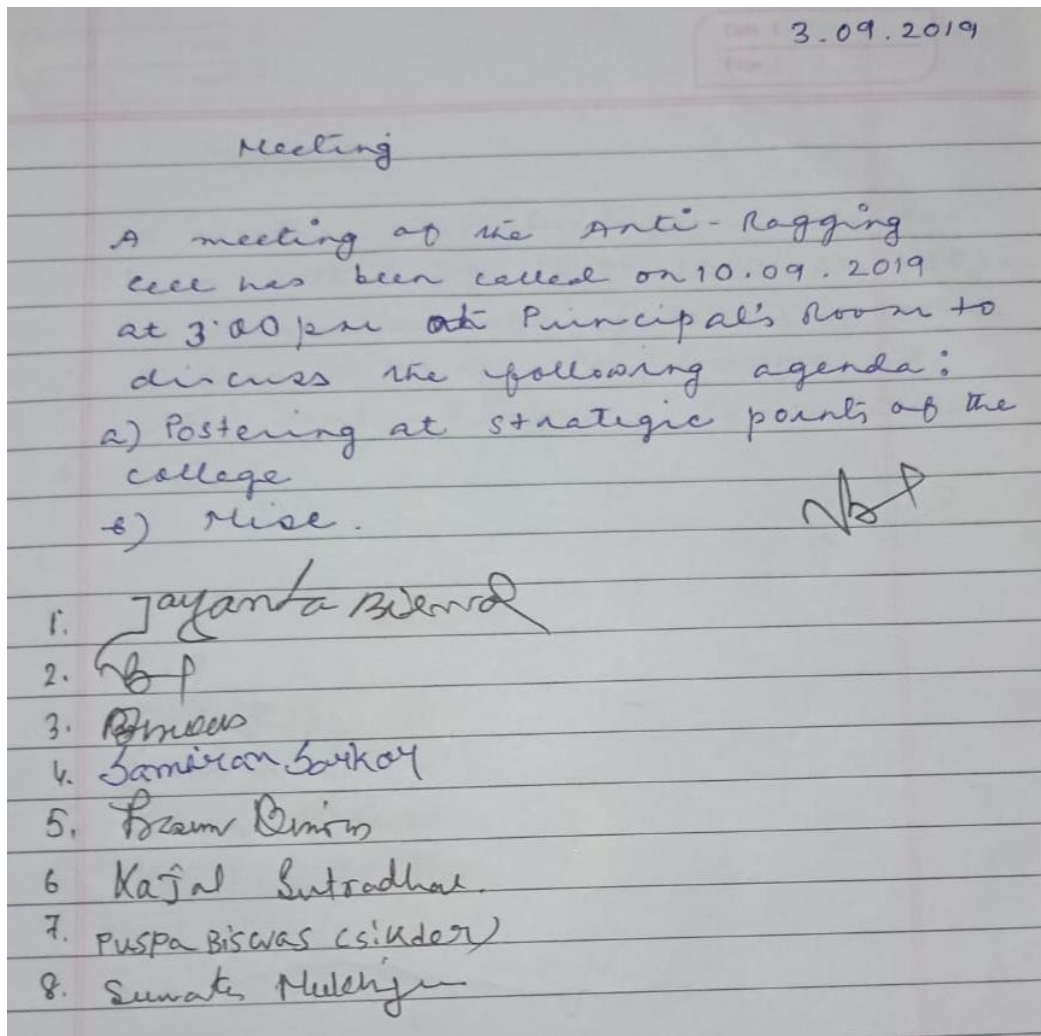
ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

1. Agenda 1

It has been found that the progress of the Anti-lagging Committee has been satisfactory. It has been able to create a favourable atmosphere of Teaching and Learning in the college. The Awareness Programme and posterings at various places have been useful.

Description: Anti-Ragging Cell, Notice, Resolution and Action Taken (5)



মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং-এর ক্রমিক সংখ্যা / Serial No. of Meeting :

মিটিং এর তারিখ / Date of Meeting : 18/9/2018

মিটিং এর স্থান / Venue of Meeting :

মিটিং এর সময় / Time of Meeting : 3.00 PM

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/1		৯/9	<i>Jayant Biswas</i>	১৭/17
২/2	<i>১০/১০</i>	১০/10	<i>K. D. Das</i>	১৮/18
৩/3	<i>Sanjit Kumar</i>	১১/11		১৯/19
৪/4	<i>Biswajit Bhattacharya</i>	১২/12		২০/20
৫/5		১৩/13		২১/21
৬/6	<i>Prasanna Biswas</i>	১৪/14		২২/22
৭/7	<i>Prasanna Biswas, CSK, K. D. Das</i>	১৫/15		২৩/23
৮/8	<i>Sumanta Mukherjee</i>	১৬/16		২৪/24

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

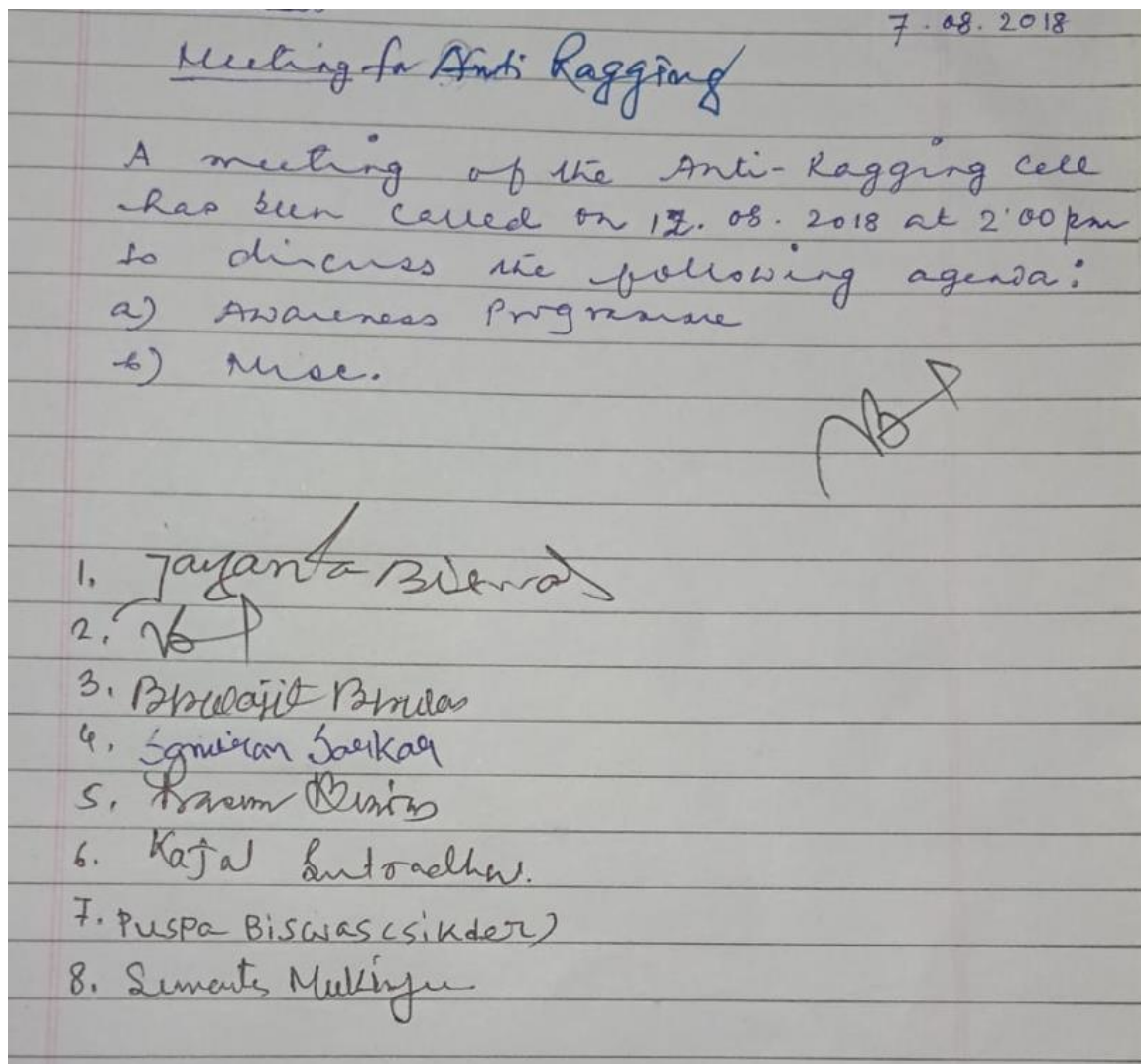
1. Agenda - 1

It has been unanimously decided that poster on Anti-lagging will be put up near the canteen, girls' common room, Boys' Common Room, office room.

Action Taken:

The Programme was held on 14.08.2018. Sri Biswajit Mondal, Associate Prof in Geography and the convener of the Cell placed his valuable lecture on Anti-lagging.

Description: Anti-Ragging Cell, Notice, Resolution (6)



মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং-এর ক্রমিক সংখ্যা / Serial No. of Meeting :

মিটিং এর তারিখ / Date of Meeting : 12.8.18

মিটিং এর স্থান / Venue of Meeting : Principals' office

মিটিং এর সময় / Time of Meeting : 2:00 pm

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/1	৯/9	Jayantazien	১৭/17
২/2	Not	১০/10	Shrabani Sanyal	১৮/18
৩/3	K. D. Das	১১/11	১৯/19
৪/4	Somita Sanyal	১২/12	২০/20
৫/5	Pran Bhowmik	১৩/13	২১/21
৬/6	Bimalajit Bhowmik	১৪/14	২২/22
৭/7	Puspa Biswas (Sikder)	১৫/15	২৩/23
৮/8	Sumita Mukherjee	১৬/16	২৪/24

ক্রমিক সংখ্যা
Serial No.


রেজল্যুশন / RESOLUTIONS ADOPTED


1. Agenda - 1

It has been unanimously resolved that an Anti-ragging Awareness programme will be held before the commencement of Sen 1 classes in September. The Convener of the Anti-ragging Cell will decide the date of the programme.

Description : Grievance Redressal Cell

S.T.D.- 03215 253267

 **NAHATA JOGENDRA NATH MONDAL SMRITI MAHAVIDYALAYA**
P.O. Nahata, P.s.- Gopalnagar, Dist. North 24 Parganas.
PIN- 743290
ESTD- 1985



From :
Principal/ Secretary/ Administrator/
President/ Teacher- In- Charge

Website:- www.nahatajmsm.com :: Email:- info.nahatajmsm@gmail.com

Ref. No.....

Date 27/05/2023

GRIEVANCE REDRESSAL COMMITTEE

SL.	NAME	DESIGNATION	POSITION
1	Dr. Prasun Biswas	Assistant Professor	Co-Ordinator
2	Dr. Ranajit Maiti	Assistant Professor	Member
3	Dr. Kakali Bhowmik	Assistant Professor	Member
4	Sri Sudip Bhowmik	Full -Time NTs	Member

P. Biswas 27/05/23

SIGNATURE OF PRINCIPAL
DR. PAPUN BISWAS
PRINCIPAL
NAHATA J.N.M.S, MAHAVIDYALAY
NAHATA, NORTH 24 PGS. W.B.

Minutes of Students' Grievance Cell

Date : 23-11-2018

Time: 2.00 PM

Venue: *Room No. 207 (Hall Room)*

Agenda:

1. Discussion on the scarcity of drinking water on the campus.
2. Misc

Discussion

The meeting was called to address the increasing number of complaints from students regarding the scarcity of drinking water in various parts of the campus.

Students highlighted the severity of the issue, mentioning that students across several dormitories and academic buildings have reported inadequate access to clean drinking water. They added that the problem is particularly acute during peak hours, with some water dispensers running dry and long queues forming in areas where water is still available. Concerns were raised about the potential health risks due to dehydration, especially during warmer months. They provided an overview of the areas most affected, including: Annexure Building and Science Building

Proposed Solutions:

Students proposed an immediate inspection and repair of all water dispensers in the affected areas within 48 hours. Temporary water stations will be set up in the most affected locations to provide relief. A proposal was made to upgrade the existing water supply system, including the installation of new high-capacity dispensers. Regular maintenance schedules will be established to prevent future issues.

Resolution

Steps will be taken :

1. To arrange for the immediate inspection and necessary maintenance of the drinking water system.
2. To work with student representatives to gather more detailed feedback on the quality and availability of drinking water.
3. To contact a AMC provider from the locality

A follow-up meeting to be scheduled in two weeks to review progress and further discuss the implementation of long-term solutions.

Conclusion:

The meeting concluded with a consensus that the issue of drinking water scarcity is of high priority and needs to be addressed both immediately and sustainably. All parties agreed to work collaboratively to ensure that students have reliable access to drinking water on campus.

Meeting ended with thanks to the Coordinator, all present members and all students' representatives at 4:00 PM.

Minutes of Students' Grievance Cell

Date : 19.6.2019

Time: 02.00 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding the quality, hygiene, and nutritional value of food served in the canteen.
2. Misc.

Discussion Points:

The meeting was convened to discuss ongoing complaints from students about the food quality, hygiene, and nutritional value provided by the college canteen.

Students reported that students have raised concerns about the poor taste and quality of food served in the canteen, citing instances of undercooked or stale food. They mentioned that hygiene in the canteen is a major concern, with students reporting unclean utensils, unsanitary food preparation areas, and poorly maintained dining spaces. Students have also expressed dissatisfaction with the lack of healthy and nutritious meal options, noting that most meals are high in fat and carbohydrates but low in essential nutrients like vitamins and proteins. They acknowledged the grievances and shared that there have been challenges with food supply and staff training, which may have contributed to the current issues.

Specific areas of concern identified include:

1. **Food Preparation:** Inconsistent cooking practices leading to undercooked or overcooked meals.

2. **Hygiene:** Reports of staff not following proper hygiene protocols, such as wearing gloves and hairnets during food preparation.
3. **Nutritional Value:** A limited menu that lacks variety and does not cater to students with specific dietary needs, such as vegetarians or those requiring gluten-free options.

Proposed Solutions:

Students proposed an immediate inspection of the canteen’s kitchen and dining areas to ensure compliance with hygiene standards. A temporary menu review will be conducted to remove items that have received consistent negative feedback, replacing them with more balanced and nutritious options. Staff training sessions on food safety and hygiene practices will be organized within the next week. They suggested a partnership with a nutritionist to help design a more balanced menu that includes a variety of healthy meal options. Regular audits of the canteen by an independent food safety officer to ensure ongoing compliance with health and safety standards. Introduction of a student feedback system where students can rate meals and provide suggestions for menu improvements.

Resolution

Steps will be taken :

1. To arrange for the immediate inspection and necessary maintenance of the canteen facilities.
2. To work with student representatives to gather more detailed feedback on the types of meals students would like to see on the menu.
3. To contact a nutritionist and begin planning for a menu overhaul.

A follow-up meeting to be scheduled in two weeks to review progress and further discuss the implementation of long-term solutions.

Conclusion:

The meeting concluded with a commitment to improve the food quality, hygiene, and nutritional value in the canteen. All parties agreed on the importance of providing healthy, safe, and enjoyable meals to enhance student satisfaction and well-being.

Meeting ended with thanks to the Coordinator, all present members and all students’ representatives at 3:00 PM.

Minutes of Students' Grievance Cell

Date : 11-05-2021

Time: 02.00 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding poor sanitation and hygiene in boys' toilets.
2. Misc.

Discussion Points:

The meeting was convened to discuss the numerous complaints from students regarding the poor sanitation and hygiene conditions in the boys' toilets across campus.

Students shared the concerns raised by students, highlighting frequent issues such as unclean toilets, overflowing trash bins, and the absence of basic supplies like soap and toilet paper.

Students emphasized that the condition of the boys' toilets, particularly in the dormitories and near the gym, has been deteriorating, leading to significant discomfort and health concerns among the students.

Students acknowledged the grievances and noted that certain high-traffic areas, such as the toilets in the boys' dormitories and sports complex, are particularly problematic.

1. **Infrequent Cleaning:** Toilets are not being cleaned regularly, especially during evenings and weekends when usage is high.
2. **Lack of Supplies:** Frequent shortages of essential items like toilet paper, soap, and hand towels.
3. **Maintenance Problems:** Broken fixtures such as urinals, faucets, and flushes are not being repaired promptly, leading to further sanitation issues.

Proposed Solutions:

Students proposed an immediate increase in the frequency of cleaning, with additional cleaning staff assigned to high-traffic areas. A more rigorous restocking schedule will be implemented to ensure that essential supplies are always available. Temporary inspections will be conducted regularly to identify and address any maintenance issues in the boys' toilets. They suggested establishing a maintenance and inspection schedule to ensure that all facilities are regularly checked and repaired as needed. Installation of new, more durable fixtures in the most problematic toilets to reduce the frequency of breakdowns. They recommended creating a student reporting system for boys' toilets, allowing students to report issues directly to the maintenance team for quicker resolution.

Resolution

Steps to be taken :

1. To oversee the immediate increase in cleaning frequency and ensure that all supplies are adequately stocked.
2. To implement a maintenance schedule and arrange for the replacement of damaged fixtures.
3. To collaborate with student representatives to develop and launch the reporting system for boys' toilet issues.

A follow-up meeting to be scheduled in two weeks to review the effectiveness of the actions taken.

Conclusion:

The meeting concluded with a consensus on the need for urgent improvements in the cleanliness and hygiene of the boys' toilets. All parties agreed to work together to implement immediate and long-term solutions to address the students' concerns.

Meeting ended with thanks to the Coordinator, all present members and all students' representatives at 4:00 PM.

Minutes of Students' Grievance Cell

Date : 16-12-2021

Time:

Venue: *Room No. 207 (Hall Room)*

Agenda:

1. Address student grievances regarding the limited opportunities for socializing and participating in cultural events that celebrate diversity.
2. Misc.

Discussion Points:

The meeting was convened to discuss concerns raised by students regarding the lack of opportunities for socializing and the limited number of cultural events celebrating diversity on campus.

Students outlined the grievances, noting that students have expressed disappointment with the limited number of social events and cultural programs available. Students feel that these events are crucial for building a sense of community and celebrating the diversity within the student body.

They emphasized that international students, in particular, feel underrepresented and have limited opportunities to showcase their cultures and traditions through campus events.

1. **Limited Event Frequency:** A lack of regular cultural events, with most activities concentrated around major holidays or specific weeks.
2. **Insufficient Support for Student-Led Initiatives:** Students who wish to organize cultural events face challenges such as limited funding, lack of access to facilities, and bureaucratic hurdles.
3. **Lack of Awareness:** Students are often unaware of the events that do take place, leading to lower participation rates.

Proposed Solutions:

Students suggested organizing monthly cultural nights where different student groups can showcase their traditions, cuisine, music, and arts. They proposed setting up a task force within the Cultural Affairs Committee to work closely with various student groups, particularly international students, to facilitate the planning and execution of cultural events. They recommended the creation of a dedicated budget for student-led cultural events, allowing for more frequent and diverse programming. They suggested better utilization of campus spaces, such as the student center and open courtyards, for social and cultural events. They proposed the development of a cultural calendar that highlights upcoming events, workshops, and activities, which could be widely circulated through newsletters, social media, and campus notice boards. They emphasized the importance of collaboration with local cultural organizations and artists to bring in external expertise and enrich the diversity of events on campus.

Resolution

Steps to be taken :

1. To begin planning the first monthly cultural night, with the event scheduled for late September.
2. To form the task force within the Cultural Affairs Committee and begin outreach to student groups for event proposals.
3. To draft a proposal for a dedicated cultural event budget and present it to the college administration for approval.

4. To identify and allocate additional spaces on campus for cultural events and activities.
5. To work on creating and distributing a cultural calendar, ensuring that all students are aware of upcoming events.

Conclusion:

The meeting concluded with a strong commitment to enhancing the social and cultural life on campus. All attendees agreed that providing more opportunities for students to engage with diverse cultures would foster a more inclusive and vibrant community.

Meeting ended with thanks to the Coordinator, all present members and all students' representatives at 3.30 PM.

Minutes of Students' Grievance Cell

Date : 05-08-2022

Time: 01.00 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding insufficient or outdated computers and software in the college labs.
2. Misc.

Discussion Points:

The meeting was convened to discuss ongoing student complaints about the lack of adequate and up-to-date computers and software in the college labs, which is impacting their ability to complete assignments and projects efficiently.

Students presented the grievances, noting that many students have reported frequent issues with slow or malfunctioning computers, outdated software that does not support the latest industry standards, and a general lack of available workstations during peak hours. They added that these issues are particularly problematic for students in technical programs

like Computer Science, Engineering, and Design, where access to reliable and up-to-date technology is critical.

Students acknowledged the grievances and highlighted the following specific problems:

1. **Outdated Hardware:** Many computers in the labs are several years old, leading to slow performance and frequent crashes.
2. **Software Compatibility Issues:** Some of the software installed on lab computers is outdated and incompatible with the latest versions used in industry, hindering students' ability to learn and practice relevant skills.
3. **Insufficient Workstations:** There are not enough computers available in certain labs, especially during peak times, leading to long wait times for students needing to complete assignments.

Proposed Solutions:

Students proposed a short-term plan to upgrade the most outdated computers in the labs with refurbished machines that have better specifications. Installation of trial versions or open-source alternatives to some of the outdated software, allowing students to work with more current tools without immediate cost implications. They suggested implementing a booking system for lab workstations, ensuring fair and efficient use of available resources during peak times. They recommended a comprehensive audit of all IT equipment in the labs to assess the full extent of the issues and prioritize areas for upgrade. They proposed securing funding for a phased upgrade of lab computers, with the goal of replacing all outdated machines within the next academic year. Regularly scheduled software updates and license renewals to ensure that students have access to the latest tools required for their courses. Exploration of partnerships with technology companies to provide educational discounts or donations of equipment and software to the college.

RESOLUTION :

Steps to be taken-

1. To begin the process of upgrading the most outdated computers in the labs and install trial versions of newer software.
2. To draft a proposal for funding the comprehensive IT infrastructure upgrade, which will be presented to the college administration.
3. To implement a workstation booking system and monitor its effectiveness in reducing wait times.

A follow-up meeting will be scheduled in one month to review progress on the immediate actions and discuss the next steps for the long-term solutions.

Conclusion:

The meeting concluded with a clear plan to address the issues related to outdated computers and software in the labs. All attendees agreed on the importance of providing students with the necessary technological resources to support their academic success.

Meeting adjourned with thanks to the Coordinator, all present members and all students' representatives at 3:00 PM.

Minutes of Students' Grievance Cell

Date : 21-12-2022

Time: 2.30 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding limited access to study materials, outdated resources, and lack of quiet study spaces.
2. Misc

Discussion Points:

The meeting was convened to address concerns from students about insufficient access to study materials, outdated resources in the library, and a lack of quiet study spaces on campus.

Students presented the grievances, highlighting that students have reported difficulties in accessing current study materials, outdated textbooks and journals, and a shortage of quiet areas conducive to studying and focusing. They noted that these issues are impacting students' ability to prepare for exams, complete research projects, and engage in productive study sessions.

Students acknowledged the grievances and identified the following specific issues:

1. **Limited Access to Materials:** Many students are struggling to find essential study materials and textbooks, with some resources not being available in the library or online.
2. **Outdated Resources:** Some of the library's resources, including textbooks, journals, and databases, are outdated and do not reflect the latest academic research and developments.
3. **Lack of Quiet Study Spaces:** There is a shortage of designated quiet areas where students can study without distractions, leading to a noisy and less effective study environment.

Proposed Solutions:

Students proposed an inventory review to identify gaps in the current collection and prioritize the acquisition of new and updated study materials. They suggested the use of temporary partitions or the reallocation of existing spaces to create more quiet study areas in high-traffic locations. They proposed the establishment of a digital resource request system where students can suggest and request new materials for the library's collection. They recommended a comprehensive plan for regular updates to the library's resources, including subscriptions to current journals, e-books, and digital databases. They suggested the construction of additional study rooms or quiet zones within the library and other campus buildings, with soundproofing measures to reduce noise. Collaboration with faculty to ensure that recommended textbooks and essential study materials are available in the library and accessible to all students. They proposed organizing periodic surveys to gather feedback from students on their study space needs and resource requirements.

Resolution

Steps to be taken :-

1. To conduct an inventory review of the library's collection and prepare a list of needed updates and new acquisitions.
2. To oversee the reconfiguration of existing spaces to create more quiet study areas and explore the feasibility of additional construction for study spaces.
3. To implement a digital resource request system and begin collecting student suggestions for new library materials.
4. To organize a survey to gather student feedback on study space and resource needs and use the data to guide future improvements.

Conclusion:

The meeting concluded with a commitment to addressing the issues related to study materials, library resources, and quiet study spaces. All attendees agreed on the importance of enhancing the study environment to support student success and well-being.

Meeting adjourned with thanks to the Coordinator, all present members and all students' representatives at 4:00 PM.

Minutes of Students' Grievance Cell

Date : 03-03-2023

Time: 12.00 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding insufficient availability of fans and lights in campus facilities.
2. Misc.

Discussion Points:

The meeting was convened to address concerns from students about the insufficient availability and functionality of fans and lights in various campus facilities, which is affecting their comfort and ability to study effectively.

Students outlined the grievances, noting that students have reported inadequate ventilation due to a lack of fans and poor lighting in certain areas of the campus, including study rooms, dormitories, and common areas. They emphasized that these issues are particularly problematic during peak usage times and can impact students' concentration and overall comfort.

Students acknowledged the grievances and identified the following specific problems:

1. **Insufficient Fans:** Many study rooms, dormitory rooms, and common areas lack sufficient fans, leading to uncomfortable heat during warmer months.
2. **Inadequate Lighting:** Certain areas on campus have poor lighting, affecting students' ability to study effectively and move around safely, particularly in the evenings.
3. **Maintenance Issues:** Some existing fans and lights are malfunctioning or not functioning at all, exacerbating the problem.

Proposed Solutions:

Students proposed a temporary increase in the number of portable fans in high-traffic areas such as study rooms and dormitories until a permanent solution is implemented. They suggested conducting an immediate assessment of lighting needs, prioritizing the replacement of broken or inadequate lights and installing additional lighting in poorly lit areas. They recommended a quick inspection of existing fans and lights to address any immediate maintenance issues and ensure that all units are operational. They proposed a comprehensive plan to upgrade the ventilation system in dormitories and study areas, including the installation of additional ceiling fans and improved air circulation systems. They recommended a review and upgrade of the campus lighting infrastructure, focusing on energy-efficient and brighter lighting solutions for all study and common areas. They suggested the creation of a feedback system where students can report issues with fans and lights directly to the facilities management team for prompt resolution. Regular maintenance schedules to ensure that all fans and lighting equipment are functioning correctly and efficiently.

RESOLUTION :

Steps to be taken: :

1. To oversee the distribution of portable fans and initiate the assessment of lighting needs across the campus.
2. To conduct an inventory of lighting equipment, prioritize replacements, and start the installation of additional lights in poorly lit areas.
3. To organize a team to inspect and repair existing fans and lights, ensuring they are in working order
4. To work on setting up a feedback system for reporting issues with fans and lights and communicate it to the student body.

Conclusion:

The meeting concluded with a commitment to addressing the issues related to the availability and functionality of fans and lights. All attendees agreed on the importance of improving these facilities to enhance student comfort and support a conducive study environment.

Meeting adjourned with thanks to the Coordinator, all present members and all students' representatives at 2:00 PM.

Minutes of Students' Grievance Cell

Date : 23-06-2023

Time: 01.50 pm

Venue: Room No. 207 (Hall Room)

Agenda:

1. Address student grievances regarding the use of modern technologies in teaching.
2. Misc.

Discussion Points:

The meeting was convened to discuss concerns raised by students about the integration and use of modern technologies in teaching. Students have reported issues related to outdated technology, inconsistent use of digital tools, and insufficient training for both students and faculty.

Students outlined the grievances, noting that students have experienced difficulties due to:

1. **Outdated Equipment:** Some classrooms are equipped with outdated technology that does not support current teaching methods or digital tools.
2. **Inconsistent Use:** Not all instructors use modern technologies effectively, leading to a lack of uniformity in teaching methods and tools used across different courses.
3. **Training Issues:** Students and faculty alike have expressed the need for more training and support in using digital tools and platforms effectively.

Students acknowledged the grievances and identified the following specific problems:

1. **Lack of Up-to-Date Equipment:** Many classrooms still use outdated projectors and computers, which hinder the effective use of modern educational software and platforms.
2. **Inconsistent Integration:** Variation in how different instructors incorporate technology into their teaching, with some fully embracing digital tools while others rely on traditional methods.
3. **Insufficient Training:** Both students and faculty have limited knowledge of how to use available digital tools and platforms effectively, impacting their learning and teaching experiences.

Proposed Solutions:

Students proposed a rapid assessment of current classroom technology to identify and prioritize the replacement of outdated equipment. They suggested organizing workshops and training sessions for faculty to enhance their use of digital tools and ensure more consistent integration across courses. They recommended the development of a guide or resource for

students on how to use digital tools effectively for their coursework. They proposed a strategic plan for regularly updating classroom technology, including budget considerations for new equipment and tools. They suggested establishing a technology support center to provide ongoing assistance and training for both students and faculty. They recommended creating a feedback mechanism for students to report issues with technology and suggest improvements, ensuring that concerns are addressed promptly. Implementation of a technology integration framework to guide faculty in incorporating modern tools and methods into their teaching practices.

RESOLUTION :

Steps to be taken:

1. To conduct an inventory and assessment of classroom technology and initiate the replacement of outdated equipment.
2. To organize and schedule training workshops for faculty and develop a comprehensive guide for students on using digital tools.
3. To coordinate the creation and distribution of educational resources and guides for students.
4. To work on establishing a feedback mechanism for reporting technology issues and gathering suggestions from students.

Conclusion:

The meeting concluded with a commitment to addressing the issues related to the use of modern technologies in teaching. All attendees agreed on the importance of updating technology and providing adequate training to enhance the teaching and learning experience.

Meeting adjourned with thanks to the Coordinator, all present members and all students' representatives at 3:50 PM.