

Notice No. Soc/2016/01
Dated 09/11/2016

NOTICE BOOK

2016

Departmental meeting of sociology will be held on date - 16/11/2016 in the 303 No Room at 3 pm.

Meeting Agenda

1. Checking status and syllabus.
2. Question paper setting for test exam.
3. Student regularity and performance.
4. Miscellaneous.

Member Present

1. Bp
2. Jyoti Chakraborty. (HOD)
Dept. of Sociology.
- 3.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	Soc/2016/01
তারিখ / Date	16/11/2016

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	303
সময় / Time	3:00 PM.

১। 1. <i>Riya</i>	৮। 8.	১৫। 15.
২। 2. <i>Riya Chakraborty</i>	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda 1= Sociology Department Teacher said syllabus is done and Students on weak subjects Teaching is going on again.

Agenda 2= The question paper is done according to the syllabus and The head of the department will submit the question to the college authority before the scheduled two days.

Agenda 3= Attendance register of students shows that the attendance rate of students is satisfactory and They are all preparing well for the upcoming exams.

Agenda 4= She is the only teacher in this department who prepares the question paper, He constructs answers to all these questions and keep it with you till the specified time and so that it is possible to give it immediately if the college authorities want it.

Action taken -

- a. The test question papers have been prepared and submitted to the college authorities on time.
- b. The answer sheets of the students have been evaluated and submitted to authorities on time. (Marks Foil)
- c. Students performed as expected in the test.

Notice No. Soc/2017/01

Dated 10/03/2017

NOTICE BOOK

2017

Departmental meeting of sociology will be held on date - 08/03/2017 in the Soc No Room at 1pm.

Meeting Agenda

1. Academic calendar of 2017-18 session.
2. Departmental with workload of academic session 2017-18.
3. Miscellaneous.

Member present

1. B. S. Chakraborty
2. Piyon Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	Soc/2017/01
তারিখ / Date	10/03/2017

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	RH-303
সময় / Time	1 pm

- | | |
|-------|---------|
| ১। ১. | ৮। ৮. |
| ২। ২. | ৯। ৯. |
| ৩। ৩. | ১০। ১০. |
| ৪। ৪. | ১১। ১১. |
| ৫। ৫. | ১২। ১২. |
| ৬। ৬. | ১৩। ১৩. |
| ৭। ৭. | ১৪। ১৪. |

- ১৫। ১৫.
১৬। ১৬.
১৭। ১৭.
১৮। ১৮.
১৯। ১৯.
২০। ২০.
২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted

Agenda 1 - ~~20~~ From Academic calendar 2017 talk about the upcoming changes in the academic calendar 2018-19. The syllabus and academic pattern are likely to change for the coming session. So we should always keep ourselves updated on this matter. The next will see various changes in the academic calendar as there will be two classes of old and new pattern.

Agenda 2 - The Head of the Department will ~~take~~ take classes as per his routine and support the students according to their needs through additional classes.

Action taken -

- a. Timely scheduled routines are developed and Teachers have assigned their classes according to the importance of mass subjects.

Notice No. Soc/2017/02
Dated 23/10/17

NOTICE BOOK

20 2017

Departmental meeting of Sociology will be held on Date - 1/11/2017 in the 303 No Room at 2 pm.

Meeting Agenda

1. Checking status of syllabus.
2. Question paper setting for Test - Exam.
3. Student's regularity and performance.
4. Miscellaneous.

Member Present

1. B/S
2. Piyon Chakrabarty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No. 50/2017/02
 তারিখ / Date 11/11/2017

উপস্থিত সভ্যগণের নাম
 NAME OF MEMBERS PRESENT

স্থান / Place R.No-803
 সময় / Time 2pm

১। ১. Prof. S. K. Chakrabarty
 ২। ২. S. K. Chakrabarty
 ৩। ৩.
 ৪। ৪.
 ৫। ৫.
 ৬। ৬.
 ৭। ৭.

৮। ৮.
 ৯। ৯.
 ১০। ১০.
 ১১। ১১.
 ১২। ১২.
 ১৩। ১৩.
 ১৪। ১৪.

১৫। ১৫.
 ১৬। ১৬.
 ১৭। ১৭.
 ১৮। ১৮.
 ১৯। ১৯.
 ২০। ২০.
 ২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 = Sociology department teacher said syllabus is done and students on weak subjects Teaching is going on again.

Agenda-2 = The question paper is done according to the syllabus and The head of the department will submit the question to the college authority before the scheduled two days.

Agenda-3 = Students have done classes and percentage of students is good.

Agenda-3 = The answers to the questions created by the teacher can be given immediately by the college authorities.

Action taken—

- a. The test question papers have been prepared and submitted to the college authorities on time.
- b. The answer sheets of the students have been evaluated and submitted to authorities on time. (Marked).
- c. Students performed as expected in the test.

Notice No. Soc/2018/01
Dated 09/03/18

NOTICE BOOK 2018

Departmental meeting of sociology will be held on Date - 16/03/2018 in the ~~3 pm~~ 303 No Room at 2 pm.

Meeting Agenda

1. Academic calendar of 2017 & 2018-19 session
2. Departmental routine, work load, classes of academic session 2017-18.
3. Miscellaneous.

Member Present

1. Prof
2. Diya Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	50C/2018/01
তারিখ / Date	13/03/2018

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	R.No-303
সময় / Time	2 pm

১। ১.	৮। ৮.	১৪। ১৫.
২। ২.	৯। ৯.	১৫। ১৬.
৩। ৩.	১০। ১০.	১৬। ১৭.
৪। ৪.	১১। ১১.	১৭। ১৮.
৫। ৫.	১২। ১২.	১৮। ১৯.
৬। ৬.	১৩। ১৩.	১৯। ২০.
৭। ৭.	১৪। ১৪.	২০। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 = Forum Academic calendar 2017 talk about the upcoming in the changes academic calendar 2018-19. The syllabus and academic pattern are likely to change for the coming session. So we should always keep our selves updated on this matter. The next will see various changes in the academic calendar as there will be two classes of old and new pattern.

Agenda-2 The Head of the department will take classes as per his routine and support the students according to their needs through additional classes.

Action taken-

- a. Timely scheduled routine are developed and teachers have assigned their classes according to the importance of most subjects.

NOTICE BOOK

2018

Departmental meeting of sociology will be held on date - 27/06/2018 in the 303 at 2 pm.

Meeting Agenda

1. Upcoming CBCS system.
2. CBCS syllabus, workload and routine.
3. Classes and syllabus topic.
4. Miscellaneous.

Member Present

1. B. S.
2. Liya Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2019/02	উপস্থিত সভ্যগণের নাম	স্থান / Place	১৪/১৩
তারিখ / Date	28/04/2019	NAME OF MEMBERS PRESENT	সময় / Time	2pm
১। ১.	১। ৮.	১৪। ১৫.		
২। ২.	২। ৯.	১৫। ১৬.		
৩। ৩.	৩। ১০.	১৬। ১৭.		
৪। ৪.	৪। ১১.	১৭। ১৮.		
৫। ৫.	৫। ১২.	১৮। ১৯.		
৬। ৬.	৬। ১৩.	১৯। ২০.		
৭। ৭.	৭। ১৪.	২০। ২১.		

নং / No.	রেজল্যুশন / Resolution Adopted
Agenda-1	The new syllabus and learning methods of the upcoming CBCS system were discussed in detail. This system will be integrated with the internal testing system and In that way students should be prepared from the beginning of semester.
Agenda-2	As per the new syllabus the routine will change a lot as will the classes to be taken and According to the new routine created by the college authorities, the classes are going to start from next July.
Agenda-3	The teachers decided in advance how to teach the class according to the syllabus.
Agenda-4	As the new system is starting along with old system, there will be more busy time of tests etc. Students should pay special attention to attendance from the beginning of the session as their marks will be based on attendance and there are exam subjects at different stages.

Action Taken -

- a. Classes have started on time and exams are repeated in the new syllabus to make the first semester students aware of the importance of the subject.
- b. Since the beginning of the semester the students are regularly coming to the college and taking classes as they are preparing for the exam.

Notice No. 500/2018/03
Dated 03/10/2018

NOTICE BOOK 2018

Departmental meeting of sociology will be held on Date - 10/10/2018 in the 303 at 1 pm.

Meeting Agenda

1. Internal Assessment of Sem I.
2. Test Examination of part II & III
3. Guardian Meeting arrangement.
4. Miscellaneous.

Member Present

1. Prof
2. Diya Chakraborty (HOD)
Dept. of Sociology.
3. Anish Kumar Mukhopadhyay IAS

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	১০০/২০/৪/০৪	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. No - ৩০৩
তারিখ / Date	১০/১০/২০১৪	NAME OF MEMBERS PRESENT	সময় / Time	১ pm

১। ১.	১। ৮.	১০। ১৬.
২। ২. <i>Riya Chakraborty</i>	১। ৯.	১০। ১৭.
৩। ৩. <i>Anil Kumar Mandal</i>	১০। ১০.	১০। ১৮.
৪। ৪.	১১। ১১.	১০। ১৯.
৫। ৫.	১২। ১২.	১০। ২০.
৬। ৬.	১৩। ১৩.	১০। ২১.
৭। ৭.	১৪। ১৪.	

নং / No.	রেজল্যুশন / Resolution Adopted
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Agenda-1= The syllabus of the Internal examination has been completed and the teacher has taken the responsibility of preparing the question paper according to the University guidelines.

Agenda-2= Part II and Part III Test Examination question paper are to be constructed. Most of the syllabus has been completed and the rest will be given after puja vacation so that the students can perform as expected.

Agenda-3= Semester I, Part - II and Part III A parents meeting is held in the college after the examination.

Agenda-4= Question papers are submitted to the college authorities on time and answer sheets are evaluated and submitted on the marks foil in time.

Action taken-

- a. Internal Assessment taken and students performed as expected in the test. Marks Poil submitted after evaluation and Sem I Marks uploaded by HOD university portal.
- b. The meeting of the parents went very well and sa they said that they will keep a special eye on their children. ~~They~~ They have given special appreciation to the head of the departments and the college through feedback form.

Notice No. Soc/2019/01
Dated 07/03/2019

NOTICE BOOK

2049

Departmental meeting of sociology will be held on date-14/03/19 in the 303 at 3pm.

Meeting Agenda

1. Internal Assessment of Sem II.
2. Routine, classes and workload for part III and Sem II.
3. Miscellaneous.

Member Present

1. Bipl
2. Pijon Chakraborty (HOD)
Dept. of Sociology.
3. Anish Kumar Mukhopadhyay TCS

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No. 50C/2019/01
তারিখ / Date 15/03/19

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place P. No-309
সময় / Time 3pm

১। ১. <u>P. S.</u>	৮। ৮.	১৫। ১৫.
২। ২. <u>P. S. Chakraborty</u>	৯। ৯.	১৬। ১৬.
৩। ৩. <u>And. K. M. M. M. M.</u>	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1- The syllabus of the Internal Examination ~~sem I~~ has been completed and the teacher has taken the responsibility of preparing the question paper according to the University guidelines.

Agenda-2 I. Take as many classes as possible in the master routine given by college authorities. Part II (Students have to be extra careful as they will be taking UG Level Exam.

Agenda-3- As the student of sem II are the first batch of the new CBCS system, they will have to give more model questions. Check the attendance of sem 2 students and inform the college authorities whether each student has 75% attendance.

Action taken-

- a. Internal Assessment taken and Marks Feil submitted after evaluation and Sem II Marks uploaded by HOD university portal.
- b. The students of part-III and Sem II are properly guided so that they can achieve the expected results.

Notice No. Soc/2019/02
Dated 29/06/19

NOTICE BOOK 2019

Departmental meeting of Sociology will be held on date - 26/06/2019 in the 303 No at 3 pm.

Meeting Agenda

1. Routine, classes, Syllabus and workload of Sem - I & III.
2. Regularity and performance of Part III students.
3. Miscellaneous.

Member. Present

1. Bp
2. Pita Chakraborty (HOD)
Dept. of Sociology.
3. Anish Kumar Mukherjee TCS

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/20/9/02	উপস্থিত সভ্যগণের নাম	স্থান / Place	R.N-303
তারিখ / Date	13/06/19	NAME OF MEMBERS PRESENT	সময় / Time	3pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
Agenda-1	The master routine given by the college authorities should take the maximum number of classes according to the skill.
Agenda-2	Part III students are going to take the the last exam of Uo Level so their performance should be good and special attention should be paid to their regular attendance in the college.
Agenda-3	It was discussed whether a special guardian could be arranged before the text exam of the master part III students. Teachers should pay special attention to ensure that SEM-I & III.

Action Taken.

- a. On time the classes of sem I and sem II have started and they are regularly coming to the college.
- b. SEM I and SEM II has better college attendance rate.

Notice No. Soc/2019/03
Dated 20/09/2019

NOTICE BOOK

20 19

Departmental meeting of Sociology will be held on date 27/09/2019 in the 303 No at 3 pm.

Meeting Agenda

1. Internal Assessment of Sem I & III.
2. Test Examination of part-III
3. Guardian Meeting arrangement.
4. Miscellaneous.

Member Present:

1. Bp
2. Rita Chakraborty (HOD)
Dept. of Sociology.
3. Pamiyit Muli

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	502/20/9/02	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N-303
তারিখ / Date	13/06/19	NAME OF MEMBERS PRESENT	সময় / Time	3pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
Agenda-1	The master routine given by the college authorities should take the maximum number of classes according to the skill.
Agenda-2	Part III Students are going to take the the last exam of the Level so their performance should be good and special attention should be paid to their regular attendance in the college.
Agenda-3	It was discussed whether a special guardian could be arranged before the text exam of the mat part III students. Teachers should pay special attention to ensure that SEM-I & III.

Action Taken.

- a. On time the classes of sem I and sem II have started and they are regularly coming to the college.
- b. SEM I and SEM II has better college attendance rate.

Notice No. Soc/2019/08
Dated 20/09/2019

NOTICE BOOK

2019

Departmental meeting of sociology will be held on date 27/09/2019 in the 303 No at 3 pm.

Meeting Agenda

1. Internal Assessment of Sem I & III.
2. Test Examination of part-III
3. Guardian Meeting arrangement.
4. Miscellaneous.

Member Present:

1. B. H.
2. P. K. Chakrabarty (HOD)
Dept. of Sociology.
3. Pamiyil Muthi

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	60/243/03
তারিখ / Date	28/09/2019

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	R.No-303
সময় / Time	3 pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

Signature
Rajita Chakraborty
(Principal)

- | নং / No. | রেজল্যুশন / Resolution Adopted |
|----------|---|
| 1 | Agenda-1- The Internal Questions of sem I and sem III should be submitted to the College authorities and Centrally Examination will be conducted in the college. |
| 2 | Agenda-2- Part IIL students have to prepare test papers and submit them to the college authorities. |
| 3 | Agenda-3- According to the respective subjects, the teacher should prepare the Question papers and submit the marks to the college authority after evaluating them on time. |
| 4 | Agenda-4- After the exam a parent should organize everyone. The teacher will request each parent to attend the meeting by phone or message. It is known that a feedback form will be filled from the parents. |
| 5 | Agenda-5- More attention should be given to the attendance of students. |

Action Taken -

- a. Internal Examination (Sem I & II) have been completed successfully. Students have performed as expected. The internal exam marks are uploaded on the university portal.
- b. The Guardian meeting was held with very good feedback and the meeting was a success with most Guardians attending the meeting.

Notice No. Soc/2020/01
Dated 02/01/2020

NOTICE BOOK

2020

Departmental meeting of sociology will be held on date - 04/01/2020 in the 303 No at 3 pm.

Meeting Agenda

1. Routine, Workload, syllabus and classes of Sem II & IV.
2. Miscellaneous.

Member present

1. Prof
2. Diya Chakraborty (HOD)
Dept. of Sociology.
3. (my) Maiti

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No. 500/2020/01
তারিখ / Date 4/01/2020

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place P.N-303
সময় / Time 3pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1-Sem II & IV classes will start soon.
So the teachers will take maximum classes
according to her skills.

Agenda-2-The teacher thinks that student's
attendance and studies should be
looked at from the beginning
of the year.

Action Taken

- a. Classes have started as per scheduled routine in semester II and IV.
- b. It will be seen that the attendance of students is good.

Notice No. Soc/2020/02
Dated 05/04/2020

NOTICE BOOK

2020

Departmental meeting of sociology will be held on Date: 07/04/2020 in the online mode (Google Meet) at 6pm. The Joining link of the said meeting will be given in the whatsapp group in due course.

Meeting Agenda

1. Whatapp group creation for Sem II, IV
2. Online class.
3. Internal Exam.

Member Present

1. Biplab
2. Priya Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	502/2020/12	উপস্থিত সভ্যগণের নাম	স্থান / Place	Online
তারিখ / Date	04/04/2020	NAME OF MEMBERS PRESENT	সময় / Time	6:00 PM

১। 1.	৮। 8.	১৫। 15.
২। 2.	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1: In the online meeting, it is decided that the teacher will contact the student's phone number and a whatsapp group will be opened so that the students can take classes at home.

Agenda-2: Students should be well informed through Google Meet - APPS and online classes will start as per the specific routine from the date indicated by the college authorities.

Agenda-3: Internal exam will be conducted with audio video on through google meet. Students should be made competent enough in all these subjects. Necessary notes will be shared by teacher in whatsapp group.

Action Taken

a. Online classes are being held on time by sharing the link in the whatsapp group.

b. Students appeared for internal exams online.

Notice No. Soc/2020/03
Dated 22/09/2020

NOTICE BOOK

2020

Departmental Meeting of Sociology will be held on date 25/09/2020 in the online mode (Google Meet) at 5 PM. The joining link of the said meeting will be given in the whatsapp group in the course.

Meeting Agenda

1. Final Exam of part - III
2. Miscellaneous.

Member Present

1. Prof
2. Divya Chakrabarty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2020/09	উপস্থিত সভ্যগণের নাম	স্থান / Place	online
তারিখ / Date	25/09/2020	NAME OF MEMBERS PRESENT	সময় / Time	5 pm.

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1-Considering the covid 19 situation from october 1, the university authorities have arranged the examination in both online and offline modes. The teacher decides to explain the examination system to the students again and again. Students will write answers on A4 size paper and can send it to online department mail id. If there is a problem, you can come to the college and submit the account according to the covid situation. Exam question paper will be given in whatsapp group and also available in college office.

Agenda-2. The teacher must be present in the college on the day of the examination.

Action Taken-

a. Examination of part IIF has been successfully completed. All the students have submitted their accounts online.

Notice No. Soc/2020/04
Dated 02/12/2020

NOTICE BOOK

2020

Departmental Meeting of Sociology will be held on Date - 04/12/2020 in the online mode (Google Meet) at 5 PM. The Joining link of the said meeting will be given in the WhatsApp group in due course.

Meeting Agenda

1. End sem - exam of sem II & IV.
2. Miscellaneous.

Member Present

1. B. P. S.
2. Liya Chakraborty (HOD)
Dept. of Sociology.
3. Ranjiv M. 'h'

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/20/04
তারিখ / Date	04/12/2020

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Online
সময় / Time	5pm

১। 1. *Prof. Dr. Dipa Chakraborty*
২। 2. *Prof. Dr. Manjit Kaur*
৩। 3.
৪। 4.
৫। 5.
৬। 6.
৭। 7.

৮। 8.
৯। 9.
১০। 10.
১১। 11.
১২। 12.
১৩। 13.
১৪। 14.

১৫। 15.
১৬। 16.
১৭। 17.
১৮। 18.
১৯। 19.
২০। 20.
২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1- Considering the situation of covid-19 from next 15-12-2020 the university authorities have arranged the End Exam for the students in both online and offline mode. Sem II and 4 students should be properly explained the exam procedure. The question paper will be available on the university website 30 minutes before the start of the exam. It was decided that the copy of the question paper should be given to the students in the whatsapp group that was opened. Also question papers can be obtained from the college office and accounts can also be submitted at the college. The teacher decided to tell all the information to the students.

Agenda-2- It is decided that the teacher will come to the college on examination days. A large number of accounts have been deposited in the mail id and it has been decided that proper preservation arrangements will be made as this answer sheet belongs

to the university.

Action Taken-

- a. The End Sem Examination has been duly completed and the answer sheets have been preserved in the mail of the department as per the date and all the answer sheets which have been deposited in the office have been preserved properly.

30C/2021/01
02/01/2021

NOTICE BOOK

2021

Departmental meeting of Sociology will be held on Date - 8/01/21 in the online mode (Google Meet) at 6PM.

The joining link of the said meeting will be given in the whatsapp group in due course.

Meeting Agenda

1. Class continuation online.
2. Miscellaneous.

Member Present

1. B.K.
2. Piya Chakrabarty (HOD)
Dept. of Sociology.
3. Parag Mehta

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2021/01
তারিখ / Date	08/01/2022

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Online
সময় / Time	6 pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 The teachers said that all the semesters will continue as online classes. Classes are being taken as per routine. Necessary notes are being shared in PDF format in students' whatsapp groups.

Agenda-2 The covid situation is gradually normalizing and it is hoped that it will be possible to return to colleges very soon.

Action Taken.

a. Online classes are going on as per scheduled routine.

Notice No. Soc/2021/02
Dated 10/05/2021

NOTICE BOOK

20 21

Departmental meeting of sociology will be held on date - 12/05/21 in the online mode (Google Meet) at 5 pm. The joining link of the said meeting will be given in the whatsapp group in due course.

Meeting Agenda

1. Reopening of college and start of online class.
2. Miscellaneous.

Members Present

1. Pankaj K. Mahi
2. Diya Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	Soc/2021/02
তারিখ / Date	12/05/2021

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	online
সময় / Time	5pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২. Riya Chakraborty	৯। ৯.	১৬। ১৬.
৩। ৩. Kanyo Mank	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 - Obline classes are going to start in the college from 17th may, 2021. Students are away from college for many days so all should be encouraged to come to college. Everyone should be notified by phone. This class will be the scheduled routine given by the college, authorities.

Agenda-2 - Students should be aware that they may be reluctant to study.

Action Taken

a. Regular classes are running from 17/05/2021

Notice No. Soc/2024/03
Dated 17/12/2021

NOTICE BOOK

2021

Departmental meeting of sociology will be held on Date = 22/12/2021 in the Room 303 No at 2pm.

Meeting Agenda

1. Upcoming semester Exam.
2. Organising Guardian Meeting.

Member Present

1. Poojit Mishra
2. Jiya Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	Sec/2021/63	উপস্থিত সভ্যগণের নাম	স্থান / Place
তারিখ / Date	22/12/2021	NAME OF MEMBERS PRESENT	সময় / Time
			R.No-303
			2pm

১। 1. Panyit Maki	৮। 8.	১৫। 15.
২। 2. Riza Chakraborty	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
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Agenda-1- Students have been prepared for the next semester examination. After conducting the last few exams online, they are now going to give the exam offline. So to remove the fear of the exam, always talk to the students.

Agenda-2- Parents should be informed about the test to encourage their children. Therefore it is considered necessary to call a parent meeting in the first week of next January.

Action Taken-

- a. Parent meeting concluded.
- b. Student participated in the examination.

Notice No. Soc/2022/01
Dated 07/02/22

NOTICE BOOK

20 22

Departmental meeting of sociology will be held on date 10/02/22 in the Room 303 No at 1pm.

Meeting Agenda

1. End Sem Exam of sem 1 students.
2. Restart classes of all semesters.

Member present

1. Ranjit Mooki
2. Rijan Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No. 506/2022/01
তারিখ / Date 10/02/2022

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place R.No-303
সময় / Time 1pm

১। ১. Pamir Kabir
২। ২. Dipachakraborty
৩। ৩.
৪। ৪.
৫। ৫.
৬। ৬.
৭। ৭.

৮। ৮.
৯। ৯.
১০। ১০.
১১। ১১.
১২। ১২.
১৩। ১৩.
১৪। ১৪.

১৫। ১৫.
১৬। ১৬.
১৭। ১৭.
১৮। ১৮.
১৯। ১৯.
২০। ২০.
২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted

Agenda-1 According to the guidelines received from the university the sem-I End sem Exam will be conducted from 4/3/22 in online mode. The teachers agree that the students are well prepared for the exam.

Agenda-2. As the online exam is being conducted the students of sem III and IV will have classes as per the decision of the college authorities.

Action Taken.

a. Semester I students have successfully participated in the examination.

Notice No. Sc/2022/02
Dated 20/07/2022

NOTICE BOOK

2022

Departmental meeting of sociology will be held on date - 22/07/2022 in the Room 303 No at 3pm.

Meeting Agenda

1. classes of sem I, III & IV
2. Commencement of a value Added course
3. Miscellaneous.

Member Present

1. Poojit Mahto
2. Piyon Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2022/02	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N-33
তারিখ / Date	22/07/2022	NAME OF MEMBERS PRESENT	সময় / Time	3 pm

১। ১.	১। ৮.	১৫। ১৫.
২। ২.	২। ৯.	১৬। ১৬.
৩। ৩.	৩। ১০.	১৭। ১৭.
৪। ৪.	৪। ১১.	১৮। ১৮.
৫। ৫.	৫। ১২.	১৯। ১৯.
৬। ৬.	৬। ১৩.	২০। ২০.
৭। ৭.	৭। ১৪.	২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
Agenda-1	Sem I, III and V classes have started. The teacher said that the students are coming to the college regularly. The classes are going on as per the fixed schedule given by the college authorities.
Agenda-2	The teachers agreed that the prolonged lockdown and the absence of students from the college has affected their studies considerably. Students are encouraged all the time. The teacher offered a valid Added course to the students to improve their skills on the subject of sociology.
Agenda-3	Students participation in this course is very important. Therefore, the students should be told repeatedly that they should all participate.

Action Taken-

- a. "Culture, Social Institution, Social Interaction And Formation of Self"
A Value Added course named. Students participated enthusiastically and benefited. At the end of the course they are given completion certificate.

Notice No. Soc/2022/03
Dated 16/09/22

NOTICE BOOK 2022

Departmental meeting of sociology will be held on date 21/09/2022 in the Room 304 No at 2pm.

Meeting Agenda:

1. Internal Exam and ob. Sem I, III & IV
2. Miscellaneous.

Members Present

1. Purnima Menon
2. Disha Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	Sec/2122/03	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. No-34
তারিখ / Date	21/07/22	NAME OF MEMBERS PRESENT	সময় / Time	2 pm

১। 1. <i>Pink</i>	৮। 8.	১৫। 15.
২। 2. <i>Piya Chakraborty</i>	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

- | নং / No. | রেজল্যুশন / Resolution Adopted |
|----------|---|
| 1 | Agenda-1- The Internal question paper sem I should be submitted to the college authorities after the PUSA. |
| 2 | Agenda-2- They should be informed about the preparation of the students for the upcoming End sem examination. |

Action Taken-

- a. Exam paper submitted and marks uploaded after evaluation.

Notice No. Soc/2022/04
Dated... 30/11/22

NOTICE BOOK

2022

Departmental meeting of sociology will be held on Date - 02/12/22 in the room 303 No. at 3pm.

Meeting Agenda

1. End Sem Exam of sem. III and sem IV students.
2. Miscellaneous.

Member Present

1. ~~Pratik~~
2. Riya Chakraborty (HOD)
Dept. of Sociology

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2022/04	উপস্থিত সভ্যগণের নাম
তারিখ / Date	21/2/2022	NAME OF MEMBERS PRESENT

স্থান / Place	R. No - 303
সময় / Time	3 pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 Sem III and Sem IV students are preparing for the upcoming End Sem Exam. After giving last few online exams they will go for offline exam. So you have to talk to them regularly to get rid of their exam fear.

Agenda-2. Students should be informed about this so that they can prepare well for the upcoming End Sem Examination.

Action taken-

a. Students have given the exam and after evaluation their marks has been uploaded.

Notice No.

306/2023/01

Dated

21/02/2023

NOTICE BOOK

2023

Departmental meeting of sociology will be held on Date - 28/02/2023 in the Room 303 No at 3pm.

Meeting Agenda

1. Routine work load, classes, syllabus of Sem IV and VI
2. Regularity and performance of students.

Member present

1. ~~Dr. Anshu~~
2. Piya Chakraborty (HOD)
dept. of sociology.

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	502/2023/6
তারিখ / Date	23/02/2023

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	R.N - 30
সময় / Time	3pm

১। ১.	৮। ৮.
২। ২.	৯। ৯.
৩। ৩.	১০। ১০.
৪। ৪.	১১। ১১.
৫। ৫.	১২। ১২.
৬। ৬.	১৩। ১৩.
৭। ৭.	১৪। ১৪.

১৫। ১৫.
১৬। ১৬.
১৭। ১৭.
১৮। ১৮.
১৯। ১৯.
২০। ২০.
২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted

Agenda-1 - Sem IV and VI class will start soon. It is decided that according to the routine given classes the teachers will take the maximum number of classes according to their skills.

Agenda-2 - Special attention should be paid to the attendance and quality of studies of these students from the beginning of the year.

Action taken -

- a. classes started as per the scheduled routine in Sem IV and VI.
- b. Students are coming to college regularly and they are taking classes as per routine.

Notice No. Soc/2023/02
Dated 19/05/2023

NOTICE BOOK

2023

Departmental meeting of Sociology will be held on Date 21/05/2023 in the room 303 No at 3pm.

Meeting Agenda

1. Internal Exam, Prepared Internal examination questions paper Sem I and VI
2. Miscellaneous.

Members Present

1. ~~Pratik~~
2. Risa Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No. 500/2023/02 উপস্থিত সভ্যগণের নাম
তারিখ / Date 24-05-2023 NAME OF MEMBERS PRESENT

স্থান / Place R. No-303
সময় / Time P. 3pm

১। ১.	<u>Pamy / Nishi</u>	৮। ৮.	১৫। ১৫.
২। ২.	<u>Rita Chakraborty</u>	৯। ৯.	১৬। ১৬.
৩। ৩.		১০। ১০.	১৭। ১৭.
৪। ৪.		১১। ১১.	১৮। ১৮.
৫। ৫.		১২। ১২.	১৯। ১৯.
৬। ৬.		১৩। ১৩.	২০। ২০.
৭। ৭.		১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1- In the discussion meeting it was decided that the question paper should be submitted to the college authorities as the examination will be conducted at the centrally. The question paper should be submitted to the college authority before the scheduled date of examination.

Agenda-2- The teacher said that more attention should be paid to students attendance and studies.

Action taken-

a. The Internal examination has been completed successfully and the students have performed as expected. Internal exam Marks have been uploaded on the university portal.

Notice No. Soc/2023/03
Dated 12/07/2023

NOTICE BOOK

2023

Departmental meeting of sociology will be held on date - 16/07/2023 in the room 303 No at 1 pm.

Meeting Agenda

1. To fill up feedback form of students given by institution.
2. Accommodation for demonstration class on google meet.

Member Present

1. Ranjit Muli
2. Jita Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	506/2023/03	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N - 803
তারিখ / Date	16/07/2023	NAME OF MEMBERS PRESENT	সময় / Time	1 pm.
১। 1.	Pamijit Maity	৮। 8.	১৫। 15.	
২। 2.	Rishabhkrabarty	৯। 9.	১৬। 16.	
৩। 3.		১০। 10.	১৭। 17.	
৪। 4.		১১। 11.	১৮। 18.	
৫। 5.		১২। 12.	১৯। 19.	
৬। 6.		১৩। 13.	২০। 20.	
৭। 7.		১৪। 14.	২১। 21.	

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 A feedback form provided by the College will be duly assisted by the teaching staff in filling it correctly.

Agenda-2 Some demonstration classes can be conducted on google meet by discussing with the students and giving them proper support.

Action Taken-

- The feedback form provided by the university is duly filled by the students.
- Students demonstrate their skills in an online class conceived on Google Meet.

Notice No. Soc/2.23/04

Dated. 03/10/2023

NOTICE BOOK

2023

Departmental meeting of sociology will be held on date - 03/10/2023 in the room 303 at 2pm.

Meeting Agenda

1. To arrange an "Add on course" for all sem.

2. Miscellaneous.

Member Present

1. Prof.

2. Riya Chakraborty (HOD)
Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	30/2023/04	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N-303
তারিখ / Date	3/10/2023	NAME OF MEMBERS PRESENT	সময় / Time	2 pm
১। ১.	Ramir Majhi	৮। ৮.	১৫। ১৫.	
২। ২.	Rachaburty	৯। ৯.	১৬। ১৬.	
৩। ৩.		১০। ১০.	১৭। ১৭.	
৪। ৪.		১১। ১১.	১৮। ১৮.	
৫। ৫.		১২। ১২.	১৯। ১৯.	
৬। ৬.		১৩। ১৩.	২০। ২০.	
৭। ৭.		১৪। ১৪.	২১। ২১.	

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 Add on course is mentioned in each department of the university. The Department of Sociology will also conduct an "Add on course" for students every semester. The teacher makes sure that every student participates in every semester. Students from other departments can also participate in addition to Sociology department.

Agenda-2 Add on course. Discusses the course content with the students to inform them of the importance of the course and the practical aspects of what the students will learn.

Action Taken-

- Add on course organized by the Department of Sociology was successfully completed.
- Students attended this course to the maximum extent and students from other departments and Department of Sociology have joined this course.

c. The teachers from other colleges who came to teach the "Add on course" also appreciated the students and this healthy participation of students made the course successful.

Notice No.

Soc/2024/01

Dated

8/01/2024

NOTICE BOOK

20²³

Departmental meeting of Sociology will be held on date - 10/01/2024 in the room 303 at 2 pm.

Meeting Agenda

1. Internal Exam and prepared Internal examination questions paper. Sem III and IV.
2. Miscellaneous.

Member Present

1. Prof
2. Riya Chakraborty (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2024/01	উপস্থিত সভ্যগণের নাম	স্থান / Place	P.N-303
তারিখ / Date	10/01/2024	NAME OF MEMBERS PRESENT	সময় / Time	2pm
১। ১.	Pannu / Mohi	৮। ৮.	১৫। ১৫.	
২। ২.	Rishachakrabarty	৯। ৯.	১৬। ১৬.	
৩। ৩.		১০। ১০.	১৭। ১৭.	
৪। ৪.		১১। ১১.	১৮। ১৮.	
৫। ৫.		১২। ১২.	১৯। ১৯.	
৬। ৬.		১৩। ১৩.	২০। ২০.	
৭। ৭.		১৪। ১৪.	২১। ২১.	

নং / No.	রেজল্যুশন / Resolution Adopted
Agenda-1-	The students have to take the internal exam at the scheduled time of the college. The question paper should be prepared and submitted to the college authorities at the prescribed time.
Agenda-2-	The teacher will check all the subjects required by the students for the internal examination.

Action Taken-

- The Internal Examination has been completed properly and the students have achieved the expected results. Internal Exam number uploaded on University portal.

Notice No. Soc/2024/02
Dated. 01/03/2024

NOTICE BOOK

20²⁴

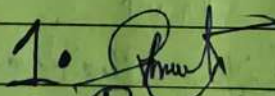
Departmental meeting of Sociology will
be held on Date - 03/03/2024 in the
Room 303 at 2 pm.

Meeting Agenda

1. Class will be start from 4-03-24
Till further notice.

2. Miscellaneous.

Member Present

1. 
2. Riva Chakrabarty (HOD)
Dept. of Sociology

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	503/2024/02	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N-303
তারিখ / Date	03/03/2024	NAME OF MEMBERS PRESENT	সময় / Time	2 pm

১। 1.	৮। 8.	১৫। 15.
২। 2.	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 All classes will resume from 04/03/2024. The next classes should be aimed at improving the standard. Students should be encouraged to come to college. Classes will as per the prescribed routine given by the college authorities.

Agenda-2 - Students should be encouraged to study.

Action Taken-

a. Regular classes are going on from 4.03.2024.

Departmental meeting of Sociology will be held on date - 26/04/2024 in the room 303 at 3pm.

Meeting Agenda

1. Starting online classes for extream weather Bcom 27th april for 14th and 6th sem. (I and II) sem.
2. Regularity and performance of students.
3. Miscellaneous.

Members Present

1. Ranjit Mehta
2. Piyon Chakraborty (HOD)
Dept. of Sociology

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2024/03	উপস্থিত সভ্যগণের নাম	স্থান / Place
তারিখ / Date	26/04/2024	NAME OF MEMBERS PRESENT	সময় / Time
১। ১.	Panyit Kar	৮। ৮.	১৫। ১৫.
২। ২.	Sachin Kabuty	৯। ৯.	১৬। ১৬.
৩। ৩.		১০। ১০.	১৭। ১৭.
৪। ৪.		১১। ১১.	১৮। ১৮.
৫। ৫.		১২। ১২.	১৯। ১৯.
৬। ৬.		১৩। ১৩.	২০। ২০.
৭। ৭.		১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 - This issue of having to take college classes online in order to survive the miserable heat for a few days. It has to be seen that the fourth sem and six sem (IV and VI) classes can be started from April 27.

Agenda-2 - If the class starts in online mode, it should be ensured that the students can attend the class actively.

Action Taken-

- 4th sem and 6th sem (IV and VI) classes have started on time.
- In the online mode students are active enough to make every class leading successful.

Notice No. Soc/2024/04
Dated 30/05/2024

NOTICE BOOK

2024

Departmental meeting of Sociology
will be held on date - 04/06/2024
in the room 303 at - 3 pm.

Meeting Agenda

1. Internal Exam, Prepared Internal Examination question paper Sem I and II.
2. Miscellaneous.

Member present

1. Rajit Mahi
2. Diya Chakraborty. (HOD)
Dept. of Sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	506/2024/04	উপস্থিত সভ্যগণের নাম	স্থান / Place	P. N-303
তারিখ / Date	01/06/2024	NAME OF MEMBERS PRESENT	সময় / Time	3pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২.	৯। ৯.	১৬। ১৬.
৩। ৩.	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
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Agenda-1- 4th and 6th sem Internal Exam will be conducted. The question papers should be submitted to the college authorities within the stipulated. Students should prepare for End SEM Exam.

Agenda-2- Students are preparing for the exam.

Action Taken-

১. The final exam was successfully completed and they performed as expected. The internal exam numbers of the students have been uploaded on the university Portal.

Departmental meeting of sociology
will be held on date - 13/08/2024 in
the room 303 at 3pm.

Meeting Agenda

1. Routine, work load, classes, syllabus.
of 1st sem (Sem I) and Project Submission.
2. Miscellaneous.

Member present

1. Ranjit Khatib
 2. Priya Chakraborty (HOD)
- Dept. of sociology.

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	502/2024/05	উপস্থিত সভ্যগণের নাম	স্থান / Place	R. N-303
তারিখ / Date	13/08/2024	NAME OF MEMBERS PRESENT	সময় / Time	3pm

১। 1.	৮। 8.	১৫। 15.
২। 2. <i>Piya Chakrabarty</i>	৯। 9.	১৬। 16.
৩। 3. <i>Kanuji K. M. B.</i>	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1 - 1st sem. classes will start soon. Maximum Number of classes to be taken as per college prescribed routine. According to the New Education Policy, students have to be prepared for the project from the beginning.

Agenda-2 - From the beginning of the year, the attendance and studies of the students should be given special attention.

Action taken

a. 1st semester classes have started as per seasonal routine.

b. Students are coming to the college regularly and they are attending classes on schedule.

Notice No. Soc/2024/06
Dated 02/12/2024

NOTICE BOOK

2024

Departmental meeting of Sociology will be held on date - 02/12/2024 in the Room 308 at 3pm.

Meeting Agenda

1. Master routine 2018-19 to 2024-2025
2. Departmental routine 2018-19 to 2024-2025
3. Departmental meeting book 2018-2019 to 2024-2025.
4. Lesson Plan (NEP SEM I, II, III and IV)
5. CO, (Course Outcome NEP SEM I, II, III and IV)
6. Internal Exam Question paper with BT Level (SEM - VI)
7. About Mentorship (1st and 3rd sem)
8. University Question paper.

Member present

1. Ranujit Maiti (TCS)
2. Pooja Chakraborty (HOD)
Dept. of Sociology

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	500/2024/06
তারিখ / Date	2/12/24

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	R. N-303
সময় / Time	3pm

১। ১.	৮। ৮.	১৫। ১৫.
২। ২. <i>Riyachakraborty</i>	৯। ৯.	১৬। ১৬.
৩। ৩. <i>Ranuj Maiti</i>	১০। ১০.	১৭। ১৭.
৪। ৪.	১১। ১১.	১৮। ১৮.
৫। ৫.	১২। ১২.	১৯। ১৯.
৬। ৬.	১৩। ১৩.	২০। ২০.
৭। ৭.	১৪। ১৪.	২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

Agenda-1- Naac visit the college. For that reason all the information of the department has to be collected. Master routine 2018-2019 to 2024-2025 hard copies and all copies should be kept in the departmental file.

Agenda-2- Departmental routines from 2018-19 to 2024-25 should be kept together for departmental benefit.

Agenda-3- Departmental meeting book should be prepared from 2018-19 to 2024-25.

Agenda-4- According to the NEP syllabus lesson plan should be prepared sem I, sem II, sem III, and after getting the syllabus the lesson plan should also be prepared for the sem IV.

Agenda-5- Curriculum outcome (co) should be prepared according to NEP syllabus.

Agenda-6- Internal examination papers for those academic years produced by (BT Level) should be kept in departmental file. Mentorship would given in 1st and

3rd sem should be completed.

Action taken.

- a. Hard copy and soft copy of Master Routine and departmental Routine have been preserved for the period 2018-19 to 2024-25. Also the departmental meeting book has been kept up to date.
- b. CBCS and NEP two types of syllabus lesson plans and CO, PO has been prepared.
- c. The Internal assessment and University question papers of the said academic years are kept in the departmental file. The relevant internal assessment papers have been tailored to the BT level as far as possible.
- d. As per the responsibility of your mentorship, every As a mentor has filled the form of their mentees and opened a whatsapp group with the students.